

Report of	Meeting	Date
Director of Transformation	Community Governance Review Committee	31 January 2011

COMMUNITY GOVERNANCE REVIEW OF THE BUCKSHAW AREA: TERMS OF REFERENCE

PURPOSE OF REPORT

- To propose a Terms of Reference document which, once agreed and published, will form the start of the Community Governance Review of the Buckshaw area.

RECOMMENDATION(S)

- That the terms of reference be approved for publication including the revised timeframe indicated in the document.

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	
Safe Respectful Communities		Quality Community Services and Spaces	
Vibrant Local Economy		Thriving Town Centre, Local Attractions and Villages	✓
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			✓

BACKGROUND

- The Committee is overseeing a Community Governance Review for the Buckshaw area in response to a request for a Parish Council for Buckshaw. The publication of the Terms of Reference for the review is the first stage in the review process.

TERMS OF REFERENCE

- The Terms of Reference will be issued next week to Members. It is a legal document which provides for:-
 - The scope of the Review;
 - A framework for the conduct of the Review;
 - The factual background on which recommendations should be based; and
 - Potential outcomes.

Its purpose is to ensure that all parties involved in the process (including those seeking to make submissions) are clear as to what issues are being considered and the information used in preparing any recommendations.

6. The key elements of the terms of reference are:
 - Review process
 - Consultation
 - Electorate and demographic forecasts
 - Present structure of parishes
 - Parish and precept information
 - Electoral arrangements
 - Consequential matters

7. It also suggests a change in the timescale for the review from the position agreed at the last meeting.

8. The Terms of Reference document will be with Members shortly.

IMPLICATIONS OF REPORT

9. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	No significant implications in this area	

COMMENTS OF THE DIRECTOR OF TRANSFORMATION (HEAD OF GOVERNANCE)

10. The Terms of Reference are a requirement of a Community Governance Review under the Local Government and Involvement in Health Act 2007. The content of the document covers all the required elements prescribed by the legislation.

GARY HALL
DIRECTOR OF TRANSFORMATION

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
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